SOCIAL CARE MADE EASY

Carer handover sheet

Pass key information to the next family member, friend or paid carer quickly and clearly.

England first · Free printable template · Large text · Fill in by hand or in Word

Please read this first

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Urgent help

In an emergency, or if someone's life is at risk, call 999. For urgent medical help, call NHS 111 or go to 111.nhs.uk. For anything else about health, speak to a GP.

Handover details

Person being cared for: _____

Date and time of handover: _____

Handed over by: _____

Handed over to: _____

Next expected visit / cover: _____

Right now — what the next carer needs first

How is the person right now? _____

_____

Anything urgent or not yet sorted? _____

_____

Keys / alarm / entry notes: _____

Today so far

Personal care done: _____

_____

Food and drink today: _____

_____

Medicines given / due: _____

_____

Mood and sleep: _____

_____

Outings or appointments: _____

_____

Watch-outs

- ☐ Pain or discomfort
- ☐ Confusion or change in usual self
- ☐ Risk of falls
- ☐ Skin redness or sores
- ☐ Eating / drinking less than usual
- ☐ Breathing or chest concerns
- ☐ Low mood or distress
- ☐ Other

Details: _____

_____

Tasks still to do

Task	When	Done?

Contacts if you need help

Who	Phone	When to call

Emergency: 999. Urgent medical help: NHS 111. Non-urgent health: GP.

Where things are

Medicines: _____

Care plans / other sheets: _____

Food / fridge notes: _____

Pads / equipment: _____

Spare keys / key safe: _____

Message for the next carer

_____

_____

_____

Signature / initials: _____

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Last checked: 31 October 2026 (Europe/London).